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REQUEST FOR PROPOSALS

- For the Hiring of Consultancy Services for
1. UPDATION OF STATE OF ENVIRONMENT (SOE) &
 2. ESTABLISHMENT OF CLIMATE CHANGE BASELINE IN AJ&K

(Under Regulation 08 of Azad Jammu & Kashmir Public Procurement of Consultancy Services Regulations, 2018)

The AJ&K Environmental Protection Agency (AJK-EPA) invites the "Request for Proposal" as per regulation 08 of *Azad Jammu & Kashmir Public Procurement of Consultancy Services Regulations, 2018* from well reputed consultancy firms, on *Single Stage – Two Envelop Bidding Procedure*, for their services to carry out following 02-Studies under the Ongoing Development Scheme of EPA-AJK [FY 2025-26] titled, "Updation of State of Environment (SoE) [of 2018] and Establishment of Climate Change Baseline in AJ&K" on "Quality & Cost Based Selection Procedure".

Studies [Consultancy Services required for]	Bid Security in PKR	Method For Hiring Consultancy Services
01 Updation of the State of Environment (SoE) of 2018	656000/-	Single Stage – Two Envelop Bidding Procedure (<i>Quality & Cost Based Selection Procedure</i>)
02 Establishment of Climate Change Baseline in AJ&K	728000/-	

Terms and Conditions:

1. The Consultancy Firms must be registered with SECP and Income Tax/Sales Tax Departments with active status on the Taxpayers List of FBR, and CBR AJ&K.
2. The Request for Proposal (RFP) documents, containing detail of work, terms & conditions, selection criteria, deadline, place of submission and opening of proposals are available for the interested firms at the office of the Director General, Environmental Protection Agency, AJ&K after the publication of this RFP through filing an application in writing or email on the addresses given below.
3. The RFP detailed document for each study (separately) may be obtained from July 01, 2025 till July 17, 2025, during the office hours, 08:30 A.M. to 04:30 P.M. The price of RFP documents is Rs. 1000/- (Rupees One Thousand only/-) for each study, non-refundable, to be paid in in the shape of Pay Order/Demand Draft/CDR in favor of DDO EPA-AJK.
4. The sealed Bids/Proposals, prepared following the instructions of the Request for Proposal (RFP) documents, accompanied by Bid Security as mentioned in the table above, must reach this office by July 22, 2025, by 12:00 hours. The Bids/Proposals will be opened on the same day at 12:30 hours at the office of the Director General, Azad Jammu Kashmir Environmental Protection Agency, 2nd Floor AKLASC Building Complex Bank Square, Chatter-Domail, Muzaffarabad.
5. The 'Bid Evaluation Report' (both Technical and Financial) and award of contract/supply order in accordance with the *Azad Jammu and Kashmir Public Procurement Regulatory Authority Rules, 2017 (amended 2022)*.
6. Consultancy Firms blacklisted in AJ&K or Pakistan shall not be allowed to participate in the procurement of consultancy process under Rule-19 of AJK-Public Procurement Rules 2017, an affidavit, in this regard, must be attached with the Technical and Financial Proposals.
7. NTN registration and GST registration should be attached to the Technical Proposal.
9. This RFP Notice will also be available on the AJK PPRA Website (<https://ajkppra.gov.pk>).
9. The Consultant Selection Committee (CSC) may accept or reject any proposal subject to the provisions of AJK Public Procurement Rules, 2017 & Azad Jammu & Kashmir Public Procurement Regulatory Authority Consultancy Regulations, 2018.

Addresses/Contacts

Postal Address: *Environmental Protection Agency, 2nd Floor AKLASC Building Complex Bank Square, Chatter-Domail, Muzaffarabad.*

Email Address: *dgepa.ajk@gmail.com*, Telephone: +92-5822-921082/924105, Fax: +92-5822-921686

Director General

Azad Jammu & Kashmir Environmental Protection Agency (AJK-EPA), Muzaffarabad